

CENTRAL ORCHARD MESA FIRE PROTECTION DISTRICT

Board Meeting – March 4, 2021

PENSION BOARD MEETING:

The meeting was called to order at 7:38 PM by Randy Patterson. In attendance were Tim Bevan, Randy Zellner, Darrell Charlesworth, Dave Gitchell and John Sigle. A quorum was established. Others in attendance were Chief Shawn Cox, Lieutenant Dave Fetherston and Administrative Assistant Linda Weber.

Minutes of the February 2021 Board Meeting was read. **MOTION** by Tim Bevan and seconded by Randy Zellner to accept the February 2021 minutes as written. Minutes approved 6 to 0.

OLD PENSION BUSINESS:

None

NEW PENSION BUSINESS:

Linda Weber went over the 2020-year end pension fund accounts. Based on the actuarial study the fund is doing well and fully funded. See attached reports.

Being no other pension board business Randy Patterson closed the meeting at 7:43 PM.

FIRE BOARD MEETING:

Meeting called to order at 7:43 PM by President Randy Patterson with board members John Sigle, Randy Zellner, Darrell Charlesworth and Tim Bevan in attendance. A quorum was established. Other's present were Chief Shawn Cox, Lieutenant Dave Fetherston, and Administrative Assistant Linda Weber. Four members of the public were in attendance.

Minutes of the February 2021 meeting was read. **MOTION** by Randy Zellner and seconded by Tim Bevan to accept the minutes as written. Motion carried 5 to 0.

TREASURERS REPORT:

Linda Weber gave the treasurers report. She highlighted the above normal expenses, one being the partial reimbursement to two volunteers for their EMT class. Another being the cost to upgrade the accounting program to handle payroll that will start this year.

MOTION by Tim Bevan and seconded by Randy Zellner to approve the Treasurer's Report. Motion carried 5 to 0.

OLD BUSINESS:

None

NEW BUSINESS:

MOTION by Tim Bevan and seconded by Darrell Charlesworth to approve Resolution 2021-002 to approve the exemption from audit for the year 2020. Motion carried 5 to 0.

MOTION by Tim Bevan and seconded by John Sigle to adopt the new ambulance rates for year 2021 as calculated in accordance with the Mesa County EMS Resolution and the CPI formula. Motion approved 5 to 0.

CHIEF'S REPORT:

Calls:

February: 11 Total - 2 Brush Fire; 1 Dispatched and cancelled; 7 EMS and 1 Motor vehicle accident Transported 6 and Clifton transported 1.

Training:

1 EMS, 1-Fire VFIS Driver Training at Palisade, 1 Rescue- chain saw training, and 1 Business Meeting

Personnel:

13 Members (3 new members have joined us from Lands End.)
We have 5 members who are EMTs on protocol.

Jarett passed his RNEMT Test- will be working to get on protocol.

Apparatus:

Ambulance 51: Has the new air tank installed.
Ambulance 52: Been driving it every week, it is working well.
Engine 51: has a bad water level indicator but is in service
Engine 52: Has new batteries installed, is running good and in service
Brush 51: Had a rear seal leak and has been fixed by Jarrett and Eric.
Squad 51: Had a diesel leak that has been repaired, received an oil change at Jiffy Lube.
Brush 52: Jarrett and I are working on welding the pipe up and adding brace to support the pipe. Still out of service. Two brackets were broken.
Tender 51: Still out of service, I have not looked at it yet. This vehicle is at Eric Talley's house. All vehicles have been removed from the Gitchell's property and are either housed at the station or at Eric's place.

Linda and I will be going to look at the 1947 truck at the Larson's property to see what is need to get it removed.

Station:

Clean up Day:

We held a station clean-up day and potluck. We had 12 members, two former members, and several family members show up. Together we cleaned up the station and hauled away a trailer full of items no longer needed or in use. I am impressed with the members and how they all came together. Murray was present to present items to Ed Harris. Former Chief Gitchell also showed up and helped with clean up and provided information on items in our inventory and apparatus

Installed LED lights that we owed in the bays.

IPADs have been set up and are ready for use, we need to find a carrier for the wireless data. I am working on that currently. Purchased IPAD holders for the ambulances, one is installed in Ambulance 51, still need to install the other in ambulance 52. Thank you, Courtney for her help with setting up the IPADs

Grants:

Linda has written and submitted the grants for a Life Pak 15 and a power gurney for Ambulance 51.

Will be looking at what to request with the VFA grant that will be open April 1st.
General: The department is planning on a clean up every 5th Saturday and a pot luck. Everyone is welcome.

LINDA WEBER:

Linda Weber suggested cancelling the April meeting. There are no regulatory items for that agenda.
MOTION by Randy Zellner and seconded by Tim Bevan to cancel the April meeting.

PUBLIC COMMENT:

Rick Weber said it was a nice ceremony held for Shawn Cox. We should do that for all the members some time.

AJDOURMENT:

Randy Patterson adjourned the meeting at 8:16 PM.
Next meeting scheduled for May 6, 2021

Respectfully submitted,
Linda Weber: Administrative Assistant

CENTRAL ORCHARD MESA FIRE PROTECTION DISTRICT



Attest:

Fire and Police Pension Association

Volunteer Fire Pension Plan Contributions CENTRAL ORCHARD MESA FPD 748-5

For the Reporting Period: 01/01/2020 through 12/31/2020

Deposit Date	Employer Contributions	State Matching Funds	Total Remittance
05/01/2020	\$34,458.00	\$0.00	\$34,458.00
12/24/2020	\$0.00	\$7,717.00	\$7,717.00
Total Remittance			\$42,175.00
Calculated Contribution per the 01/01/2019 Actuarial Study			\$36,795.00
Difference Over/(Under)			\$5,380.00

Note: The Calculated Contribution amount is due to FPPA before 12/31/2020

**Fire and Police Pension Association
Central Orchard Mesa FPD Volunteers 748-5
For the Twelve Months Ending December 31, 2020**

Beginning Balance	\$117,196.58
Plan Direct Inflows and Outflows	
Member Contributions	
Employer Contributions	\$34,458.00
Contributions from the SWDD Plan	
Refunds	
Affiliations/(Disaffiliations)	
Net Benefits	(\$21,240.00)
Plan Directed Expenses	
State Funding	\$7,717.00
Plan Direct Inflows and Outflows Sub-Total	<u>\$20,935.00</u>
Allocated Income and Expense	
Interest	\$419.89
Dividends	\$661.32
Other Income	\$504.21
Net Change Accrued Income	(\$38.32)
Unrealized Gain/Loss	\$12,632.06
Realized Gain/Loss	\$5,974.08
Defined Contribution Earnings (Net)	
Investment Expenses	(\$1,034.97)
Direct Expense Allocation	(\$468.66)
Other Expenses	(\$2,225.36)
Allocated Income and Expense Sub-Total	<u>\$16,424.25</u>
Ending Balance	<u><u>\$154,555.83</u></u>

MEMORANDUM

To: Affiliated FPPA Volunteer Pension Plan Employers
From: Peggy Job, Senior Accountant
Re: Year Ended December 31, 2020
 Allocation Report, Annual Contributions Received & Direct Expense Allocation Summary
Date: 2/24/2021

Allocation Report

Investment Performance

Your plan assets are commingled for investment purposes in the Members' Benefit Investment Fund – Long Term Pool ("Pool"). Returns for the Pool are as follows (returns for periods longer than one year are annualized):

As of 12/31/2020	Quarter	Year to Date	1 Year	3 Years	5 Years
Total Pool Net of Investment Expense*	9.57%	13.59%	13.59%	9.27%	9.61%

*FPPA Administrative Expenses are not included in the Total Pool Net of Investment Expense percentages.

The table below summarizes expenses as a percentage of net assets for the Pool:

Year	FPPA Administrative Expense*	Investment Management Expense	Total Expense Ratio
2020	0.13%	0.79%	0.92%
2019	0.13%	0.80%	0.93%
2018	0.16%	0.88%	1.04%
2017	0.23%	0.89%	1.12%
2016	0.24%	0.79%	1.03%

How to Calculate Your Plan Specific Expense Ratio

Your Allocation Report may reflect expenses specific to your plan such as actuarial expense and legal fees as well as expenses you directed FPPA to pay from your plan assets. These expenses are reflected in the line items *Plan Directed Expenses* and *Direct Expense Allocation*. As such, your plan's administrative expenses may differ from the Pool. In order to calculate your plan's administrative expense ratio, you will need to add the line items *Plan Directed Expenses*, *Direct Expense Allocation* and *Allocated Fees & Expenses* and divide by the *Ending Balance*.

Allocation Methodology

Investment Expenses and *Allocated Fees & Expenses* are separately allocated and separately reported in the Allocation Report. The *Investment Expenses* are allocated to each plan based on the plan's proportion of total assets. The *Allocated Fees & Expenses* are allocated based on the plan's proportion of total membership, including active, inactive and retired members as of December 31 of the prior year as defined by the guidelines within the Comprehensive Annual Financial Report. Member counts may be adjusted during the year for plan affiliation, disaffiliation, or reentry.

Review of the Report

Review the items *Member Contributions*, *Employer Contributions*, *Refunds*, *Affiliations*, *Net Benefits*, *Plan Directed Expenses* and *State Funding* and confirm that these amounts are correct year-to-date. **If any**