

**MESA COUNTY FIRE AUTHORITY
BOARD MEETING MINUTES**

November 28, 2023

At 7:00 PM Wayne DeGesualdo called the meeting to order. Wayne DeGesualdo, Randy Zellner, Chuck Nelson, Eric Brown and Murray Thiessen were present for the board. Also present is board administrative assistant- Stacy Cox, Chief Charlesworth members- Courtney Griffith, Val Cary, Codi Ciotti, and Corey Earley and Public- Kent Clinkingbeard, Denise Brown and Rich Phillips.

Wayne DeGesualdo said an opening prayer.

Approval of Minutes

Wayne DeGesualdo asked if everyone had a chance to read the minutes. Randy Zellner made a motion to accept the October minutes as presented. Eric Brown seconded the motion. All were in favor, no opposed. Motion carried.

OLD BUSINESS

Preliminary 2024 Budget

Chuck Nelson recommended that due the executive orders of governor which could change the amount of revenue that the special districts bring in we post pone our budget meeting until January 9, 2024 as Certification of Valuation is not required to be released to special districts until January 3, 2024. Randy Zellner made a motion to postpone the vote on the budget until a special meeting to be held on January 9, 2024 when the Certification of Valuation is available. Eric Brown seconded the motion. All were in favor, no opposed. Motion carried.

NEW BUSINESS

Motion to Cancel December's Board Meeting

Randy Zellner made a motion to cancel December's Board Meeting. Eric Brown seconded the motion. All were in favor, no opposed. Motion carried.

Treasurers Report

Chuck Nelson presented the year-to-date treasurer's report. Chuck said everything is looking really good. We are 92% through the year and our projected income looks to be on target. #308 the utilities expense is something we talk about each month so that is nothing new other than it keeps going up each month. Everyone has done a great job of being aware of the budget and spending.

Motion to approve the treasurer's report made by Randy Zellner and seconded by Eric Brown. All in favor, motion carried.

Stacy Cox asked the board if instead of health insurance could the money that is in the budget for the chief's health insurance be made available for a health saving account which goes to medical needs. Chief Charlesworth also asked that it be made available as soon as possible for the prorated amount from his start day to the end of the year in one lump sum and also wants next years to be made in two deposits on January 1st and July 1st. After some discussion, Randy Zellner made a motion to make a payment for the prorated amount for 2023 for Chiefs Health Insurance by the end of the year to his health saving account and to make two payments paid January and July of 2024 in equal amounts of \$2500 to the Chief's HSA. Murray Thiessen seconded the motion. All were in favor, no opposed. Motion carried.

Chiefs Report

We have a total of 19 members, 2 new members, Ben Slater and Hugo Ramirez and the Smith's, that haven't finished their paperwork. The Smith's will make it 21.

We have two members signed off to start their supervised contacts as probationary EMTs.

Amb 51 has a significant oil leak from the timing cover. The estimated cost is \$4000 and the only shop I could find to fix it is Done Right, they have the right specialty tools, and the other shops did not have them. This is the shop that Lower Valley uses.

Chief has all his supervised calls done waiting for a meeting with Chris Rowland and Dr. Buschorn to be signed off.

Chief met with Rick Weber and got the locations for the tanks; Will call Sorter next week and get a start time for getting them placed.

Chief acquired two Chevy Tahoe's from Lower Valley to replace Squad 51. They have lights and sirens we will have to have radios put in by Two-way communication. they are holding them until after the first of the year for our new budget to start. Chief Cavaliere said that they are both nice trucks and should do us well.

We have new gas cards for the apparatus so it should be easier for Stacy to keep track of fuel usage.

We have created a new time work ledger to help make paying the members easier. We are still using the schedule for the members to sign up for shifts, and then Courtney does the ledger to make sure that the people that sign up work the shift. If a member doesn't show up, we can take them off the schedule and they won't get paid for a shift they didn't work.

Codi Ciotti and the Officers came up with a New FF Volunteer Orientation Packet, we had a meeting and went over the initial draft and made it fit our needs. It can be adjusted as our department grows and evolves.

Grants:

FEMA AFG COM - Prebuild is done-waiting on VIN, tank is being built.

CDPHE 2023 EMTS Funding Program Prebuild is done, approved final changes which increased cost slightly, waiting on VIN.

FEMA AFG - applied for a Wildland Urban Interface (WUI) \$500,000 and is a 5% match. Round one was award on June 9th awards are expected to continue for the next 8-10 weeks. Turndown letters for those applications that did not go to peer- panel review are expected to go out soon.

CDPHE 2024 EMTS Funding Program RFA #41271-Awarded half the cost of the gurney and power lift. Received the work order and have submitted it.

Presentation of the Board by Codi Ciotti

Codi presented the idea of the new command structure and member pay structure to the board. Advised that this plan is in part to encourage probationary members to take shift and get on protocol, drivers to become EMTs as wells as encourage members to take overnight shifts as the authority moves towards having a manned station 24/7 to quicken response times to calls within our district. Codi talked about adding a fire door between the bay and office at station 51 and adding bunk beds in the office for a temporary solution for a manned station. It was suggested to look at station 53 and maybe a man camp as well. The board was impressed with the presentation and said they were pleased with the progress made so far and so quickly.

Christmas Party

Party for board members, staff and volunteers is being held on December 17th from 6pm to 8pm. Please RVSP to Stacy Cox.

Other Matters before the Board:

House Bill 21-1110

Murray Theissen asked about House Bill 21-1110 and asked if after reviewing the information if a motion should be made to move all three websites to one under Mainstream. The board agreed that is what they wanted to do. Murray Theissen made a motion to move all three websites to one under Mainstream after the first of the year. Randy Zellner, seconded the motion. All were in favor, no opposed. Motion carried.

Wayne DeGesualdo asked about email address for the board of directors. Stacy Cox advised she is working on it.

Other Matters before the Board:

Stacy asked about paying the insurance for 2024 as some of it is due by January 1, 2024 and some of it a discount is received if paid early. It was agreed that insurance for 2024 should be paid now.

Public Comment:

Adjournment of meeting

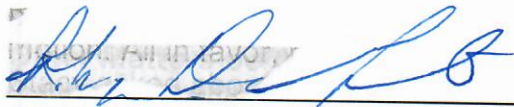
Randy Zellner made the motion to adjourn the meeting. Murray Thiessen seconded the motion. All in favor, no opposed, motion carried. Meeting adjourned at 8:35PM.

Next Board Meeting is January 9, 2023 at 7:15ish PM following Lands End Fire Protection Board Meeting

Respectfully Submitted,

Stacy Cox

Mesa County Fire Authority



ATTEST



ATTEST

